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Appendix 60

PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION**

Fund Cluster: **GF**
FRMD-PR-CAF-02-0002

Office/Section : OFAM-BGMD		PR No.: 2022-02-0023	Date: February 7, 2022		
		Responsibility Center Code :			
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Lot	Supply and Installation of Glass Wall Partition	1	150,000.00	150,000.00
		Specifications:			
		Glass wall partition using 6 mm thick reflective bronze glass on analog aluminum framing with French type design panel and Latch fitting door			
		Height 3,050 mm x width 4,510 mm			
		XXXXXXXXXXXX			
Purpose: <u>For Office of the CSC Chairperson Use</u>					
Requested by:		Approved by:			
Signature :		Signature :			
Printed Name : EFREN A. CAPANAN		Printed Name : MARIA VICTORIA M. SALAZAR			
Designation : Chief, BGMD		Designation : Acting Director IV - OFAM			

Appendix 60

Funds Available

ROLAN A. ALVINO
SUPERVISING ADMINISTRATIVE OFFICER

PURCHASE REQUEST

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Signature :		Signature :			
Printed Name : EFREN A. CAPANAN		Printed Name : MARIA VICTORIA M. SALAZAR			
Designation : Chief, BGMD		Designation : Acting Director IV - OFAM			

Funds Available

ROLAN A. ALVINO
SUPERVISING ADMINISTRATIVE OFFICER

Certified that the above request is included in the Annual Procurement Plan (APP) & with complete supporting document

JULIUS B. REMUARGO
Chief, PMO